



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	PANSKURA BANAMALI COLLEGE
• Name of the Head of the institution	Prof. (Dr.) Nandan Bhattacharyya
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9434453188
• Alternate phone No.	
• Mobile No. (Principal)	9434453188
• Registered e-mail ID (Principal)	principal.pbc@gmail.com
• Address	Panskura R.S., District- Purba Medinipur, Pin- 721152, West Bengal
• City/Town	Panskura
• State/UT	West Bengal
• Pin Code	721152
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	18/09/2017
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. Nirmalya Das				
• Phone No.	03228291274				
• Mobile No:	9433382512				
• IQAC e-mail ID	iqac.pbca@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://panskurabanamalicollege.org/AQAR_2020-21.pdf">https://panskurabanamalicollege.org/AQAR_2020-21.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://panskurabanamalicollege.org/academic-calander.php">https://panskurabanamalicollege.org/academic-calander.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.25	2005	25/02/2005	24/02/2010
Cycle 2	A	3.11	2016	05/11/2016	31/12/2023
<b>6.Date of Establishment of IQAC</b>			19/10/2015		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
College	DST-FIST (Govt. of India)	DST-GOI	31/12/2016	6200000	
College	RUSA	MHRD	11/09/2019	15000000	
College	INSPIREFELLOW	Govt. OF INDIA	Nil	900000	
<b>8.Provide details regarding the composition of the IQAC:</b>					

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
a) Online Teaching- Online sensitization programme organized by IQAC for teaching in UG, PG and Training courses students.	
b) Awareness programme- An awareness program was conducted for teachers focusing on online classes utilizing the Google Meet and Zoom platforms for both theoretical and practical instruction. Additionally, the program was addressing the provision of study materials via the student portal.	
c) Moral and Psychological Support to the Students- Organize a webinar focused on Yoga for both students and educators, aimed at alleviating mental stress experienced during the lockdown period resulting from the Covid-19 pandemic. Additionally, enhance the student monitoring system through a departmental committee dedicated to the academic and mental development of students.	
d) Quality Development of the Teaching Learning Process-Organize webinars in partnership with various colleges, inviting distinguished experts from other institutions to enhance the academic growth of students.	
e) Health & Hygiene-ConductCovid19 vaccination programme (dose 2) for both students, teaching and non-teaching staff of the college in support of the Purba Medinipur District Medical Officer.	

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>1. Curriculum Aspect: i. The IQAC presented plans for syllabus review for autonomous system. ii. The IQAC team meet the faculty members through google meet of all the academic departments for online teaching for Covid 19 lockdown</p>	<p>1. Enhancement of the quality of teaching and learning via online modalities. 2. Virtual classes conducted through Google Meet and Zoom platforms for both theoretical and practical instruction, along with the provision of study materials through the student portal. 3. Experts from various universities and research institutions are invited to engage in discussions regarding syllabus modifications during the Covid-19 pandemic.</p>
<p>2. Teaching learning evaluation i. Development of online teaching learning process. ii. Monitor the online examination system and publication of result. iii. Monitoring the online learning process.</p>	<p>1. The departments are engaged in an ongoing process of Internal Assessment. 2. Informing students about the online examination system is a priority. 3. Oversight of the effective administration of the End Semester Examination and the subsequent release of results is being conducted.</p>
<p>3. Research consultancy &amp; extension i. Monitor the research activities under Research Center in science affiliated to Vidyasagar University as per UGC guidelines. ii. Encouraging faculty members to involve in research activities.</p>	<p>1. The Science Research Centre at the college, which is associated with Vidyasagar University, has commenced its operations, with 19 research students enrolled in diverse scientific disciplines under the guidance of 8 faculty members. 2. Faculty members from both the arts and sciences are actively involved in research projects supported by the funding schemes of the Department of Science and Technology (DST) and the University Grants Commission (UGC). 3. Faculty members consistently publish research articles in journals indexed by</p>

	Scopus and recognized by UGC Care.
<p>4. Infrastructure &amp; learning resources: i. Upgradation of online system management. ii. Improve high speed internet facilities. iii. Monitor the availability of educational resources via the student portal.</p>	<p>1. The internet connectivity has been enhanced across all academic departments, including the library, student office, and the Office of the Controller of Examinations. 2. Routine sanitization measures were implemented in the office areas throughout the lockdown period. 3. The student portal has been designed to enable students to access their study materials, submit answer scripts for various examinations, and retrieve their results.</p>
<p>5. Student Support &amp; Progression i. Academic support to the students. ii. Increase access to various Govt. scholarships schemes. iii. Increase online facilities for the students. iv. Awareness programme for the students.</p>	<p>1. Educational resources have been made accessible to students through the student portal, as uploaded by the faculty members. 2. Students are beneficiaries of various scholarship programs provided by the Government of India, the Government of West Bengal, and private funding organizations. 3. A webinar focusing on Yoga &amp; Wellness and motivation has been organized to assist students in alleviating mental stress during the lockdown period caused by the Covid-19 pandemic, alongside enhancing the student monitoring system via departmental committees aimed at fostering both academic and mental growth.</p>
<p>6. Governance, Leadership and Management</p>	<p>1. Strategic Guidance: Governance encompasses the establishment of the strategic direction and vision for the organization. 2. Inspirational leadership conveys and promotes a persuasive vision for the</p>

	<p>future of the organization. Leaders define objectives, engage stakeholders, and cultivate a collective sense of purpose and dedication. Administrators manage operational functions, including budgeting, facilities oversight, and various other areas to enhance resource utilization and increase efficiency. 4. Management procedures guarantee the quality and efficacy of academic offerings, student support services, and institutional operations.</p>
<p>7. Institutional Values and Best Practices</p>	<p>1. The college is dedicated to achieving academic excellence in both teaching and research, which entails upholding rigorous standards in curriculum development, instructional methods, faculty research, and student support services. 2. The college leadership promotes a culture of ongoing improvement and innovation by consistently reviewing and evaluating their programs, processes, and practices to pinpoint opportunities for enhancement and excellence. 3. The college administration ensures effective governance and leadership frameworks that offer strategic guidance, oversight, and accountability. This includes promoting transparent communication, collaborative decision-making, and cooperation among governing bodies, administrators, faculty, and staff.</p>
<p>13. Was the AQAR placed before the statutory</p>	<p>Yes</p>

<b>body?</b>					
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Governing Body, Panskura Banamali College (AUTONOMOUS)</td> <td>18/01/2023</td> </tr> </table>		Name of the statutory body	Date of meeting(s)	Governing Body, Panskura Banamali College (AUTONOMOUS)	18/01/2023
Name of the statutory body	Date of meeting(s)				
Governing Body, Panskura Banamali College (AUTONOMOUS)	18/01/2023				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2021</td> <td>15/02/2023</td> </tr> </table>		Year	Date of Submission	2021	15/02/2023
Year	Date of Submission				
2021	15/02/2023				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>Our institution implements a triple major system, providing students with a comprehensive educational experience across various disciplines. The programs available at the College are characterized by their multidisciplinary and interdisciplinary frameworks. Specifically, the offerings in the Science, Arts, and Commerce streams are designed to be interdisciplinary. Panskura Banamali College (Autonomous) presents a range of interdisciplinary and multidisciplinary courses through the Choice-based Credit System (C.B.C.S). Students are afforded the flexibility to select elective courses that span multiple disciplines, including those from the Science, Humanities, Commerce, and Professional Teaching streams. Additionally, the College has incorporated a project paper component at the undergraduate level, allowing students to select topics for their projects that may be either discipline-specific or interdisciplinary in focus.</p>					
<b>16. Academic bank of credits (ABC):</b>					
<p>The Academic Bank of Credits (ABC) represents an initiative within the Indian educational framework designed to enable students to accumulate and transfer academic credits obtained from various institutions and programs. Panskura Banamali College (Autonomous) adheres to the standards and protocols set forth by the Academic Bank of Credits (ABC). The institution is in the process of uploading students' mark sheets and credits to the ABC system. The</p>					



College's advancement in this regard is assured, contingent upon the timely establishment and readiness of the ABC portal for operational use. All programs offered by the College implement a choice-based credit system (CBCS), and the Academic Council is currently deliberating on a resolution pertaining to the ABC. Once this resolution receives approval from the relevant higher academic authorities, the College will officially register on the ABC portal as a marks issuer for its students and as a UGC-recognized provider of the credits they have earned. Consequently, the College is developing a centralized database for its student body and has initiated e-administration within its admission and examination processes. The institution has formally inquired about the specific software modules necessary for this undertaking. A technical support system for monitoring the ABC will be established by the College in the near future.

### **17.Skill development:**

The College methodically enhances its curricula with a focus on equipping students with the necessary skills for employment and entrepreneurship, fostering their future self-reliance. Additionally, the institution has established a framework that delivers both soft and life skills through Human Resource Development (HRD) course modules. Various departments within the College provide an array of skill-based courses that students may select alongside their primary fields of study during their undergraduate program. For Bachelor of Education (B. Ed.) students, internships are compulsory, and this requirement extends to certain scientific disciplines, including Microbiology, Biotechnology, Computer Applications, Computer Science, Physics, and Chemistry. Furthermore, first-year undergraduate students are required to complete project papers related to environmental studies. The College regularly conducts placement activities, which have proven beneficial for numerous students. In alignment with the National Education Policy's objective of delivering high-quality education, the College aims to prepare the youth of India to become global citizens. Adhering to the University Grants Commission's Choice Based Credit System (CBCS) guidelines, the College also provides Skill Enhancement Courses (SEC) tailored to each discipline, along with Ability Enhancement Compulsory Courses (AECC) applicable to all students. The College hosts a variety of seminars, workshops, and invited lectures featuring distinguished resource persons and industry professionals. Additionally, it maintains an active placement cell to support students in their career pursuits.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Panskura Banamali College (Autonomous) provides an extensive array of undergraduate and postgraduate programs that are deeply rooted in the Indian knowledge system. Each department engages with this system in unique ways, allowing students to immerse themselves in and promote Indian art, culture, traditions, heritage, and languages. The College enhances its curriculum by reinforcing the Indian Knowledge System and is dedicated to fostering multilingualism alongside the integration of traditional and contemporary knowledge frameworks. It employs a bilingual teaching model, with faculty proficient in both Bengali and English. Among the offerings, the Bachelor's Programme presents a wide variety of subject combinations that include Indian languages. Additionally, the College provides undergraduate courses in three modern Indian languages—Sanskrit, Bengali, and Santali—to further the promotion of Indian languages. For those pursuing postgraduate studies, Bengali is available as an option. The Departments of Bengali, English, Sanskrit, and Santali have conducted numerous webinars, workshops, and conferences aimed at advancing the Indian knowledge system. Furthermore, the Teachers' Training Department and the Political Science Department have hosted online seminars and special lectures focused on NEP-2020, emphasizing its commitment to the Indian knowledge system.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College emphasizes Outcome Based Education (OBE) to achieve excellence in its teaching and learning processes while fostering professionalism among its students. It adopts a Learning Outcomes-based Curriculum Framework (LOCF) system. The Programme Outcomes and Course Outcomes are clearly outlined in the syllabi of all programs offered by the College, aiding students in comprehending the objectives of their courses. The curricula at Panskura Banamali College (Autonomous) are meticulously structured and regularly updated on the institution's website. At the commencement of the Academic Year, educators receive comprehensive guidance regarding the formulation of program and course outcomes. Additionally, students are informed about the course objectives and outcomes at the start of their classes and programs. Each course is designed with a focus on outcomes related to knowledge, skills, understanding, application, analysis, evaluation, and creation. The Boards of Studies of the College highlight the domain-specific skills, the learning outcomes at all levels, the social responsibilities and professional ethics, as well as entrepreneurial skills so that students imbibing them can contribute toward the economic, environmental and social well-being of India in the future.

**20.Distance education/online education:**

Distance education and online learning are essential in making higher education more accessible, encouraging continuous learning and professional growth, utilizing technology to improve educational experiences, promoting international collaboration, and addressing the changing requirements of learners in India and beyond. Throughout the duration of the pandemic-related lockdowns in India, the majority of courses were delivered and assessed online. The College plans to selectively integrate online classes into its curriculum once the pandemic is officially declared over. The College offers distance education programs through its affiliation with the Netaji Subhash Open University and the Directorate of Distance Education (DDE) associated with Vidyasagar University, the parent institution of Panskura Banamali College (Autonomous). Both institutions successfully conducted their courses online during the pandemic, as they were already designed for online delivery.

**Extended Profile****1.Programme**

1.1	47
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**

2.1	5422
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	1722
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	5314
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Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	<b>1120</b>	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.2	<b>165</b>	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.3	<b>184</b>	
Number of sanctioned posts for the year:		
<b>4.Institution</b>		
4.1	<b>1062</b>	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	<b>71</b>	
Total number of Classrooms and Seminar halls		
4.3	<b>323</b>	
Total number of computers on campus for academic purposes		
4.4	<b>230.06</b>	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

**Part B**

## CURRICULAR ASPECTS

### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

As a higher education institution dedicated to fulfilling the academic and professional aspirations of all our students, the courses we provide are grounded in established knowledge while also being responsive to the evolving needs of the Indian nation-state, which prioritizes professional skills and employability for the youth. In alignment with the curriculum changes recommended by the University Grants Commission and the Government of West Bengal, we ensure that our faculty members have unrestricted access to ICT tools, e-books, and journals, enabling them to continuously enhance their knowledge and skills.

Once we confirm that our students have comprehended the program outcomes, program-specific outcomes, and course outcomes detailed in our syllabi, we commence instruction in the courses and programs they have selected. Given that these outcomes are adaptable and may shift in response to the demands of the job market, our academic council and boards of studies maintain ongoing communication with distinguished individuals in both Indian and international academia and industry. Consequently, our syllabi are subject to regular updates and improvements, guaranteeing our students the opportunity for financial independence upon completing their studies with us. With alumni successfully positioned across various sectors at regional, national, and international levels, we foresee a promising future for any student who decides to join our educational community.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php">https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

100

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

53

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

46

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In accordance with the Vision-Mission, PO, and PSO statements, the college integrates cross-cutting issues into its curriculum. These issues are presented to all undergraduate and postgraduate students through various courses, including Environmental Studies, Peace and Value Education, Gender Studies, Professional Ethics, Human Rights, and Youth Parliament, as detailed in the attached table. Departments such as Geography, Philosophy, Political Science, English, B.Ed., Education, Microbiology, Zoology, and Botany have been revising their materials on Essentials of Ethics and Environmental Studies.

The Computer Science and BCA departments emphasize topics such as cybercrime while promoting Human Values and Professional Ethics among students. Additionally, Soft Skills training is incorporated into undergraduate courses, with varying levels of focus on professional ethics. A total of 113 courses across 47 programs raise awareness among students regarding essential cross-cutting issues, including Professional Ethics, Gender Studies, Value Education, Human Values, Environment, and Sustainable Development. These courses encourage students to recognize their role as future leaders and to utilize their technical skills for societal improvement.

All NSS volunteers and NCC cadets at the college actively participate in Social Service Schemes and community outreach programs, gaining knowledge and skills relevant to societal needs. The overarching goal of the college is to cultivate students into socially aware, ethically sound, and altruistic citizens of the Indian nation-state.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

53

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4854

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4538

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained **A. All 4 of the above**



**from 1) Students 2) Teachers 3) Employers  
and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://panskurabanamalicollege.org/Feedback%20%2021-22.pdf">https://panskurabanamalicollege.org/Feedback%20%2021-22.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://panskurabanamalicollege.org/Action%20Taken%2021-22.pdf">https://panskurabanamalicollege.org/Action%20Taken%2021-22.pdf</a>
Any additional information	No File Uploaded

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

**5422**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

**584**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution responsible for evaluating students' academic performance and implementing specialized programs for both struggling and advanced learners is committed to delivering personalized education that caters to individual requirements. By assessing the strengths and weaknesses of each student, the college provides focused assistance designed to help them achieve their maximum potential.

Through the evaluation of each student's capabilities and the provision of customized programs, the institution strives to support all learners in attaining their academic goals. This methodology guarantees that every student is equipped with the essential resources and support necessary for academic success, fostering an inclusive learning environment where individuals of diverse abilities can flourish.

Beyond academic assistance, the institution also provides resources such as tutoring, study groups, and counseling services to ensure that students have the support they require. By cultivating a culture of collaboration and encouragement, the institution empowers students to take charge of their education and fully capitalize on their learning opportunities. Overall, students across all departments receive training in soft skills, life skills, capacity building, and skill enhancement through their curriculum or related events.

The Training and Placement Cell of the college organizes skill enhancement programs aimed at facilitating student placements, alongside counseling initiatives to boost students' potential. Ultimately, the college is dedicated to personalized learning and support, assisting students in achieving their aspirations and realizing their full capabilities. To further advance skill development training, the Head of Institution has initiated and submitted a proposal for the NSQF grant.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	5263	173

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential Learning:** This educational approach emphasizes hands-on experiences that enable students to engage directly with the subject matter. Activities such as field trips, simulations, and experiments are integral to this method. By encountering concepts in a tangible manner, students enhance their comprehension and retention of the information.

2. **Participative Learning:** This strategy promotes active involvement of students in discussions, collaborative projects, and debates. By engaging in the learning process, students can work alongside their peers, exchange ideas, and explore diverse viewpoints regarding the content. This interaction significantly enriches their understanding and sharpens their critical thinking abilities.

3. **Problem-solving Methodologies:** This approach entails presenting students with authentic problems or challenges that require collective effort to resolve. Through participation in problem-solving tasks, students can apply their knowledge and skills in a real-world context, leading to a more profound grasp of the subject matter. Additionally, this method cultivates essential skills such as critical thinking, creativity, and teamwork.

In summary, student-centered approaches like experiential learning, participative learning, and problem-solving methodologies

effectively enhance educational experiences by actively engaging students in the learning process, fostering collaboration and critical thinking, and offering practical applications of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and Communication Technology (ICT) tools and online resources offer educators numerous opportunities to improve their teaching methodologies, engage learners, and facilitate the achievement of educational objectives. By seamlessly incorporating these technologies into their instructional practices, educators can foster a more engaging and customized learning environment for their students.

1. Collaborative learning: Educators utilize online collaboration platforms to promote teamwork and joint projects. This enables students to collaborate on tasks irrespective of their geographical locations.

2. Personalized learning: Educators leverage online resources from educational platforms to deliver tailored learning experiences that cater to the unique needs and preferences of each student.

3. Interactive learning: Educators employ multimedia presentations and interactive tools to captivate students, making the learning process more engaging and experiential.

4. Assessment: Educators implement online assessment tools to evaluate students' comprehension and progress. This approach provides immediate feedback and enhances the efficiency of tracking student performance.

5. Flipped classroom: Educators harness ICT tools to develop and disseminate educational content, allowing for increased class time dedicated to discussions, activities, and problem-solving rather than traditional lectures.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

165

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The preparation and compliance with the Academic Calendar and Teaching Plans are essential for the effective operation of an educational institution. The following steps can facilitate the successful preparation and adherence to these schedules:

1. Create a comprehensive Academic Calendar at the start of each academic year, detailing significant dates such as the commencement and conclusion of classes, examination periods, holidays, and notable events.
2. Distribute the Academic Calendar to all relevant parties, including students, faculty, and staff, to ensure that everyone is informed of key dates and deadlines.
3. Formulate Teaching Plans for each course, specifying the subjects to be addressed, course objectives, assessment strategies, and necessary resources.
4. Regularly review and revise the Teaching Plans to ensure they remain consistent with the curriculum and desired learning outcomes.

5. Continuously monitor progress to confirm adherence to the Teaching Plans and make adjustments to schedules as needed.

6. Offer support and resources to faculty members to assist them in fulfilling the requirements outlined in the Teaching Plans.

By implementing these steps, the institution can effectively prepare for and adhere to its Academic Calendar and Teaching Plans, resulting in a more productive and efficient academic experience for all involved.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

165

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

66

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2075

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

118

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Incorporating information technology into examination processes, particularly Continuous Internal Assessment (CIA), can enhance the efficiency of assessments, improve accuracy, and yield more dependable results. The following are several methods for integrating and reforming IT within examination procedures:

1. **Online examination platforms:** The adoption of online examination platforms can facilitate the secure and efficient administration of exams.
2. **Digital assignment submission:** Enabling students to submit their assignments online can save time and provide both students and educators with easy access to submitted work.
3. **Learning management system integration:** The integration of IT systems, such as learning management systems (LMS), can assist in monitoring and managing students' progress, assessments, and overall performance. LMS also aids in the effective organization and management of CIA data.
4. **Assessment data analysis:** Employing data analysis tools to evaluate assessment data can help identify trends, patterns, and areas needing improvement. Information technology can be utilized to generate reports and insights that support decision-making and the evaluation of assessment processes.

In summary, the integration of IT into examination procedures, including CIA, can significantly enhance the efficiency, accuracy, and reliability of assessments, while also providing a more streamlined and convenient experience for both students and educators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes (POs) and Course Outcomes (COs) are fundamental elements of any educational curriculum, as they explicitly outline the knowledge and skills students are expected to acquire by the conclusion of their program or course. It is imperative to articulate and publicly display the POs and COs for all programs offered by the institution to uphold the quality and effectiveness of the educational experience. This practice fosters a common understanding of learning objectives, aligns the curriculum with industry requirements, facilitates ongoing assessment and evaluation, and enhances transparency and accountability.

1. **Understanding of learning objectives:** POs and COs provide



clarity for both students and educators regarding the specific competencies, knowledge, and attitudes that should be developed throughout a program or course. This clarity allows all parties to concentrate on achieving the defined outcomes.

2. Assurance of quality: Well-defined POs and COs serve as a standard for evaluating the quality of the educational program. This ensures that students receive a high-caliber education that meets the expectations of various stakeholders.
3. Evaluation and monitoring: By effectively communicating POs and COs to both educators and students, institutions can regularly assess and monitor progress toward achieving these outcomes.
4. Commitment to transparency and accountability: By prominently displaying POs and COs on their website, the institution underscores its dedication to transparency and accountability. The college maintains a strong emphasis on the outcomes of its programs and courses, ensuring that students are adequately prepared for their future professional endeavors.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php">https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college evaluates the achievement of programme and course outcomes through a diverse array of assessment methods. These methods may encompass assignments, examinations, projects, presentations, and various other assessment types specifically designed to gauge student learning and success.

Programme outcomes are generally assessed upon the completion of a programme or degree, whereas course outcomes are evaluated at the conclusion of each individual course. To assess the attainment of these outcomes, institutions often employ both formative and summative assessment techniques.

In contrast, summative assessments are conducted at the end of a course or programme to appraise student learning and ascertain whether students have fulfilled the specified outcomes. These

assessments may take the form of a final examination, project, or other culminating activities that showcase the student's knowledge and competencies.

In summary, the evaluation of programme and course outcomes is a continuous process that necessitates collaboration among faculty, students, and administrators to ensure that students receive a high-quality education and can achieve the desired learning outcomes of their academic programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1722

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://panskurabanamalicollege.org/Student%20Satisfaction%20Survey%202021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy

for promotion of research which is uploaded on the institutional website and implemented

PanskuraBanamali College has implemented a General Policy for Research Promotion, which is intended to be adhered to by administrators, faculty, support staff, students, and other pertinent stakeholders. Compliance with this policy requires prior approval from the designated authority before commencing any projects aimed at fostering and/or maintaining research activities.

1. Responsibilities at the institutional level encompass the management of project finances, infrastructure, Memorandums of Understanding (MoUs), patents, innovations, research publications, journals, ethical considerations, and additional related areas.
2. The policy outlines provisions for financial support for educators participating in seminars and similar events.
3. Activities at the departmental level concerning the curriculum involve regular updates to the curriculum, student-led research initiatives, industry visits, professional interactions, internships across various sectors, student participation in research institutions under the guidance of esteemed researchers or scientists, and the establishment of Ph.D. programs.
4. Faculty members are tasked with conducting and overseeing research, securing funding for the development of research infrastructure, and acquiring resources necessary for the ongoing operational costs associated with active and regular research at the institutional level.
5. The college's Plagiarism Control and Monitoring Committee is responsible for overseeing research ethics, implementing verification measures, establishing quantifiable standards, and enforcing a tiered system of penalties to address instances of plagiarism.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.panskurabanamalicollege.org/Policy%20on%20Research%20Promotion.pdf">https://www.panskurabanamalicollege.org/Policy%20on%20Research%20Promotion.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

3,13191

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

#### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Various departments at PanskuraBanamali College engage in collaborative efforts across a range of disciplines, including Chemistry, Physics, Mathematics, Zoology, Microbiology, Biotechnology, and Botany, showcasing a steadfast commitment to fostering innovation.

In response to the pandemic and the introduction of the NEP 2020 draft proposal, the college has formulated a policy aimed at establishing an "On Campus Ecosystem for Innovation and Creativity" with a focus on Outcome-Based Learning. To realize this objective, the institution has developed dedicated central facilities and functional bodies that support research, idea generation, innovation, incubation, intellectual property rights (IPR), and entrepreneurship. The college is equipped with central research facilities and a well-resourced central library, which provide vital materials and resources. Additionally, various departments collaborate with academic and industry partners through Memorandums of Understanding (MOUs).

The IPR cell raises awareness regarding ideas and research that contribute to the institution's intellectual property assets. The Incubation and Innovation Cell offers seed funding and other necessary resources to facilitate the transition of lab-scale innovations to larger scales. The primary aim of the Entrepreneurship Cell is to ensure the quality assurance of innovations and their transformation into commercial products. Students' entrepreneurial skills are enhanced through skill-based elective courses. Furthermore, the development of a PBC-ERP system serves as a center for managing IT-related activities, including software applications and modules for administrators, faculty, students, and parents, as well as online admissions, e-attendance, learning management systems (LMS), the automation of examination management systems etc.towards the needs of all institutional

**stakeholders.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

1

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**      **A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

16

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

25

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>



### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

13

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are essential for fostering the comprehensive development of students, offering them practical experiences that enhance social consciousness, personal development, and a commitment to civic duties.

1. Health Awareness during the COVID-19 Pandemic and its Consequences Health awareness initiatives were conducted for rural communities, alongside the distribution of sanitizers and masks by NSS volunteers.
2. A COVID-19 vaccination program was organized for 2,000 students and local residents on the college campus, facilitated by NSS volunteers and NCC cadets in partnership with the District Medical Office.
3. Webinars addressing violence awareness were held on significant national occasions such as Independence Day, Republic Day, Gandhi Jayanti, Teachers' Day, and National Youth Day.
4. The Swachh Bharat Abhiyan, aimed at cleaning the roadside, was initiated in the vicinity of the college and Panskura railway station.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1219

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

107

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution boasts of a comprehensive range of infrastructure and physical facilities to support and enhance the teaching-learning process. This includes a total of 71 classrooms, 58 well-equipped laboratories, a variety of computing equipment, smart classrooms, ICT-enabled classrooms, a language laboratory, and a Seminal Hall among others.

Each department is equipped with its own Departmental Teaching staff Rooms, ICT-enabled classrooms, Notice boards, Laboratories, Wall-Magazine Boards, Laptops, Desktops, Printers, Projectors, and Internet Connection with wifi, as well as a Departmental Library and Rolling Stationeries to facilitate the learning experience.

The college's 58 laboratories cater to various departments such as Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Physiology, Bio-Technology, Microbiology, Geography, B.Ed., B.P.Ed., M.P.Ed., ensuring that students have access to well-furnished and

updated facilities.

Additionally, the presence of a Folk Museum on campus showcases the rich heritage of folk culture and tradition, while the Language Laboratory focuses on improving students' communication skills. The college also provides internet access for 8 hours daily through 272 terminals with high-speed internet, along with a dedicated research-scholar's room for research scholars.

Furthermore, there are two seminar-cum-conference halls, two gymnasium halls, and an auditorium with a capacity of 1500, as well as a well-maintained swimming pool for the students to utilize.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://panskurabanamalicollege.org/">https://panskurabanamalicollege.org/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College offers various spaces dedicated to cultural activities, including yoga, sports, and indoor and outdoor games. These facilities consist of a gymnasium, an auditorium, and a yoga center. Additionally, there are two playgrounds on the premises, one measuring 8000 sq. m. and the other 1200 sq. m., where students engage in sports like cricket, football, athletics, and kho-kho.

Furthermore, the College boasts two multi-gyms, one covering an area of 5000 sq. ft. and the other 6150 sq. ft., along with a basketball court spanning 420 sq. m. The institution organizes an annual athletic meet and monthly intramural games to boost students' morale and participation at both state and national levels.

The cultural committee, comprising students and teachers, arranges workshops with renowned artists to mentor students in various cultural activities. Moreover, the College celebrates significant national and international days to instill a sense of patriotism and peace among the student body. The auditorium, named after C. V. Ramanand, covers an area of 675 sq. m. and has undergone renovations funded by RUSA, including enhancements like acoustics, cushioned chairs, and seating for up to 500 attendees. Additionally, the College features an open-air stage measuring 6450 sq. ft. for outdoor performances.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://panskurabanamalicollege.org/">https://panskurabanamalicollege.org/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

71

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

14.61225

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Integrated Library Management System (ILMS) is responsible for automating the operations of the central library. Since July 1, 2017, the library has been utilizing KOHA (Version-16.05.11) for complete library automation. Additionally, the library also employs Dspace for its digital library.

The library offers access to a variety of digital platforms. These include INFLIBNET-NLIST, which provides access to over 6000 e-

journals and 35000 e-books. ProQuest is another platform available, offering a vast collection of e-books (237815) and e-journals (7228). The library also utilizes DOAJ, which provides access to 9435 e-journals. Additionally, the library has its own Institutional Digital Repository (IDR) and NDL (National Digital Library) for e-resources.

The central library boasts a spacious area of 4899.75 square feet. It has an impressive collection of books (purchased-59292, research project- 437, donated-1201 books). The library houses a total of 24645 titles, including 57692 textbooks and 1550 reference books. Furthermore, there are 15 journals/periodicals and 6 newspapers available for readers.

Apart from the central library, many departments within the college have their own libraries.

To facilitate a conducive learning environment, the central library offers two reading rooms that can accommodate up to 100 students. Additionally, there are 14 PCs available, with 6 designated for students, 2 for teachers, and 6 for library staff. The library is equipped with an IBM server, 3 printers ( 1 colour ), 5 scanners. For security purposes, there are 8 CCTV cameras installed. Furthermore, the library utilizes plagiarism software called Checker X to ensure academic integrity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.339

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

#### 4.2.4.1 - Number of teachers and students using the library per day during the year

182

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has implemented a comprehensive IT policy that covers various aspects such as Wi-Fi connectivity, cyber security, and information management. To ensure a seamless internet experience, the college provides high-speed internet with three network connections, each offering 100 MBPS, catering to the specific requirements of each department. Additionally, Wi-Fi facilities are available exclusively for students and classrooms. In order to enhance the security of the campus network, the Local Area Network (LAN) has been extended to all blocks, strengthening the overall internet security system. The college has also established a prompt response system for computer-related complaints, ensuring that any issues are addressed within 24 hours. To safeguard against potential threats, anti-virus software such as Microsoft Security Essential and Quick Heal are installed on all computers and laptops. Moreover, the server room is equipped with advanced security measures, and the server machines undergo regular upgrades and



servicing. Various departments and research laboratories are equipped with UPS systems, including both online and offline UPS, to ensure uninterrupted power supply. Additionally, spare parts and accessories are readily available in stock for quick replacements in case of any departmental requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5263	323

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

215.44505

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**Physical amenities:** The College relies on the Public Works Department (PWD), the Social Sector, and the Electrical Sector of the Tamluk Division of the Government of West Bengal for civil work and extensive electrical work. However, for regular electrical work, the College depends on its own employees.

**Academic facilities:** The faculty members of PanskuraBanamali College (Autonomous) are recruited by the Higher Education Department of the Government of West Bengal through the West Bengal College Service Commission.

The College's academic council, finance committee, and UGC building committee are responsible for the overall academic planning and execution of the College.

The College Librarian, in collaboration with the library committee and the Principal, makes decisions regarding the College library. The College has an ICT committee that handles technical facilities.

The College provides two large playgrounds for sports activities, which are overseen by the necessary committees.

The College also organizes numerous extracurricular activities to enhance the morale and spirit of its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

4397

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

3247

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2420

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

126

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

283

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

38

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council and College administration maintain a close and positive relationship in all aspects of their activities. Panskura Banamali College has a dynamic Students Council, which is a selected group representing all the students of the college. Every academic year, the college holds a selection procedure for the office bearers of the Students Council, with the Principal and the Teacher's Representative of the Governing Body overseeing the process. First, second and third rank holders are among the members of the students' council. The college encourages students to actively participate in a wide range of co-curricular and extracurricular activities, as well as social programs, Games and Sports, and community-based initiatives. The student council holds meetings for various purposes, where all the student representatives and office holders come together to engage in fruitful discussions. The council members also serve on important administrative committees of the college. They actively participate in the annual sports and cultural events. Additionally, the college's various bodies such as the NCC, NSS, ICC, IIC, Anti-Ragging Cell, Women's Cell, Grievance Cell, Placement Cell, and others, all contribute significantly and receive a positive response from the students. The college's NSS unit and the Student Council work collaboratively to organize the annual Blood Donation Camp and Thalassemia screening or health check-up camps at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni have played a crucial role in supporting their institutions amidst the COVID-19 pandemic, showcasing resilience, unity, and a dedication to the well-being of their alma maters. With the limitations on in-person events and gatherings, alumni have taken the initiative to organize virtual networking events and educational webinars, ensuring that the community remains connected and involved. These virtual endeavours have provided a platform for alumni to exchange knowledge, expertise, and resources amongst themselves and with current students. In addition, many alumni have extended their support to students in various ways. Firstly, they have generously provided mobile phones to underprivileged students, enabling them to attend online classes.

Lastly, they have facilitated networking connections that aid students in their academic and professional journeys. The active engagement of alumni during the Covid-19 lockdown exemplifies their commitment to the institution's mission and their recognition of the significance of sustaining its operations and supporting its members during challenging times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of Panskura Banamali College plays a pivotal role in ensuring that the college is led effectively in accordance with its vision and mission. This involves clearly defining the roles and responsibilities of those involved, implementing mechanisms for accountability, maintaining transparency in decision-making, and adhering to the principles outlined in the college's vision and mission.

Effective governance is achieved through the presence of a competent governing body that represents the various stakeholders of the institution (As specified by the rules of UGC for the autonomous college 2019) and brings diverse perspectives to the table. This governing body sets the strategic direction for the college, tackles challenges, and possesses the necessary leadership skills to guide the college in the right direction.

Another crucial aspect of effective governance is the establishment of clear policies and procedures that guide decision-making processes and ensure accountability at all levels. These policies and procedures provide a framework for making informed decisions and holding individuals accountable for their actions.

Additionally, effective governance fosters transparency and open communication within the institution. This means that all stakeholders are kept informed about decisions, policies, and initiatives, which helps to build trust and credibility.

Ultimately, the governance of the college is responsible for providing effective leadership that upholds the values and principles outlined in the college's policy. By aligning governance structures and processes with the strategic goals and objectives of the college, it has a positive impact on all stakeholders involved.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://panskurabanamalicollege.org/vision.php">https://panskurabanamalicollege.org/vision.php</a>



### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has implemented a decentralized and participative management approach, which creates an environment that is conducive to meeting all the requirements of the institution. This management style ensures that decision-making authority is not limited to a select few executives but is instead distributed among various administrative positions such as COE, IQAC Coordinator, Member Secretary of Academic Council, ERP, and Convenors of sub-committees.

In this decentralized system, heads and coordinators of departments, as well as coordinators of Student Support Services and centres of excellence, have the privilege of making decisions for the first time. Resolutions are then finalized based on their input.

Regular meetings are held between administrators, officials, heads, coordinators, teaching and non-teaching staff to facilitate the exchange of fruitful ideas and promote collaboration.

The college also places a strong emphasis on supportive management and actively seeks feedback from students, teachers, heads, coordinators, parents, alumni, and convenors. This feedback helps in improving the overall functioning of the institution.

Furthermore, faculty members are given representation in various committees and subcommittees established by the governing body. These committees include the Grievance Redressal Cell, Anti-Ragging Committee, Finance Committee, Internal Complaints Committee, and more.

Through the inspiration and guidance provided by the heads and coordinators, the college has achieved great success in the fields of academics, ICT-based activities, infrastructure development, research, extension, collaborations, guidance and counselling, mentoring, and gender and social equity activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://panskurabanamalicollege.org/rules-and-regulations.php">https://panskurabanamalicollege.org/rules-and-regulations.php</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The global health crisis brought about by the COVID-19 pandemic has significantly impacted the education sector in India, prompting educational institutions to transition to online platforms for teaching and learning. PanskuraBanamali College (Autonomous), a renowned institution in West Bengal, has consistently demonstrated resilience and adaptability in the face of challenges, including the current situation.

In response to the challenges posed by the pandemic, the College's administration, in collaboration with key stakeholders such as the IQAC Coordinator, Teachers' Council Secretary, and Department Heads, identified students facing financial constraints in accessing online classes due to the unavailability of mobile data.

To address this issue, the Students' Affairs subcommittee was tasked with ensuring that students in need received data packs to facilitate their participation in online classes. Additionally, certain departments took proactive measures by purchasing smartphones for disadvantaged students, enabling them to engage effectively in the virtual learning environment.

The initiative to provide support to students lacking resources for online education underscores the College's commitment to ensuring that all students have equal opportunities for learning and academic success. By leveraging internal resources and collaborative efforts, PanskuraBanamali College has exemplified its dedication to upholding its educational mission amidst unprecedented challenges.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional bodies operate efficiently, carrying out their duties through a variety of policies, administrative structures, appointment procedures, and service rules. The formal organizational structure of the institution ensures that all essential decisions are made by the Governing Council members, including the formulation of policies, introduction of new courses, recruitment of teaching and non-teaching staff, and infrastructure development.

The Principal, IQAC Co-ordinator, and Member Secretary, AC oversee the academic administrative functions of the college, ensuring smooth operations and adherence to academic standards. The Controller of Examinations is responsible for conducting examinations and releasing results in accordance with the UGC schedule, while the IQAC, under the guidance of the Principal, focuses on enhancing the quality of academic activities.

The Librarian plays a crucial role in expanding the collection of books, journals, and other resources in the library to benefit both faculty and students. Additionally, various sub-committees, such as the Best Practices cell, Placement cell, Anti-Ragging Cell, and Grievance Redressal cell, work tirelessly to improve the overall functioning of the college. The Academic Council convenes regularly to design the curriculum framework, which is then approved by the Board of Studies of different departments, ensuring academic excellence.

The Finance Committee handles the financial matters of the college, ensuring the smooth operation of the institution by settling financial issues promptly. Overall, the collaborative efforts of these institutional bodies contribute to the effective functioning and continuous improvement of the college, fostering a conducive environment for academic growth and development.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://panskurabanamalicollege.org/6.4.3%20code%20of%20conduct_service%20rule.pdf">https://panskurabanamalicollege.org/6.4.3%20code%20of%20conduct_service%20rule.pdf</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has actively engaged in the medical treatment programs available to its teaching personnel via the West Bengal Health Scheme since 2010, as well as to its non-teaching staff through SasthaSathi. This participation guarantees that all College employees can avail themselves of the medical benefits provided under these schemes, thereby enhancing their health and overall well-being.

In addition to the medical benefits, all employees are also enrolled in the General Provident Fund and the Group Insurance Savings Scheme Provision. These schemes are designed to provide financial security to employees and their families, especially in the unfortunate event of the employee's demise while still in service. Family members can avail these benefits by following the necessary procedures and communicating through the appropriate channels.

Furthermore, employees have the option to request advances before the major festivals celebrated by their communities. This allows them to meet any financial obligations or expenses associated with these festivals in a timely manner. Additionally, the state government provides bonuses to certain employees before Durga Puja, a significant religious festival in West Bengal, as a gesture of appreciation and support.

A provision exists for the recruitment of legal heirs on compensatory grounds for non-teaching staff members who pass away prior to retirement or suffer permanent disability as a result of an accident.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The College Governing Body establishes various committees to ensure the smooth functioning of Academic, Administrative, and Financial Management within the institution. These committees play a crucial role in overseeing different aspects of the college's operations and decision-making processes.

Following the recognized auditing standards in India, an external financial audit is conducted to ensure transparency and accountability in the financial affairs of the college. This audit is carried out by a government agency specifically designated for statutory audit purposes.

The most recent audit for the fiscal year 2021-2022 was completed by the government agency, focusing on key financial documents such as the balance sheet, general fund, income and expense statements, as well as the receipt and payment accounts. This thorough examination helps in identifying any discrepancies or irregularities in the financial records of the institution.

In addition to the external audit, an internal auditor, approved by the Governing Body, conducts an annual financial audit with the assistance of the Finance Officer and members of the Accounts section. This internal audit process ensures that the financial operations of the college are in compliance with the established guidelines and regulations.

By following the procedure of statutory audit and conducting

internal audits, the institution can be assured of meeting various compliances and standards set forth by regulatory bodies. This comprehensive approach to financial auditing helps in maintaining the integrity and credibility of the college's financial management practices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has implemented a comprehensive strategy to address its financial needs by creating annual budgets that outline the mobilization of resources. Each department within the institution communicates its financial requirements to the finance committee prior to the start of the academic year, which then formulates the annual budget for approval by the governing body.

In order to secure funds, the college relies on various sources such as tuition fees (Although 50% tuition fees have to be submitted to the state government), hostel fees, sponsorships for student activities like workshops and conferences. Additionally, as a government-aided institution, the college receives financial support from both the Central and State Governments, with the utilization of these funds being overseen by the finance committee.

The process of budgeting and financial management involves collaboration between the Heads of Departments, the Principal, and



the Governing Body of the college. (It is done by the Finance committee and the Purchase committee formed as per the rules of UGC for the Autonomous Colleges 2019). Furthermore, the institution has established a system for both internal and external audits to ensure transparency and accountability in its financial operations. At the end of each fiscal year, financial reports are finalized and submitted, along with audit reports, for approval by the Governing Body

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. The IQAC constitutes and enforces quality assurance policies and procedures throughout the institution, guaranteeing that all departments and units adhere to them. This helps the institution maintain overall excellence.
2. Through regular assessments and evaluations of academic programs and student-learning outcomes, the IQAC identifies areas that require improvement and implements the necessary changes. This allows the institution to enhance its educational standards.
3. The IQAC fosters a culture of continuous improvement by encouraging the faculty and staff to engage in professional development activities and research projects. This permits the faculty and staff to equip the institution with the ability to offer rich educational and research opportunities.
4. By facilitating the collection and analysis of data pertaining to the institution—including student enrollment, faculty qualifications, and infrastructure—the IQAC provides information necessary to enforcing the institution's ability to make informed decisions which will help improve the institution's standards.
5. The IQAC collaborates with external accreditation bodies and regulatory agencies to ensure that the institution meets the relevant requirements for quality assurance. This allows the



institution to maintain its reputation by adhering to the best accepted practices.

6. The IQAC supports the development of the institution's research capabilities by establishing a research ethics committee and by implementing integrity policies. These ensure that the research activities conducted in the institution are sound and ethical.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC at PanskuraBanamali College (Autonomous) reviews the feedback provided by graduating undergraduate and postgraduate students during their final semesters. Feedback forms are distributed to students via email in batches, and once submitted online, the IQAC carefully analyses and compiles a comprehensive report. The responses from students are then shared with the Heads of Departments, librarians, and other relevant personnel to facilitate necessary actions for enhancing the overall performance of the College.

Collaborating with the Principal, the IQAC develops an academic calendar outlining the annual activities of the institution. Departments are granted the flexibility to structure their academic schedules in alignment with this calendar, which includes details such as holidays, dates for online/offline parent-teacher meetings, meeting of BOS and Academic Council, and schedules for significant events hosted by the College, many of which are currently conducted virtually. The College, in coordination with its departments, endeavours to adhere to the academic calendar to ensure smooth operations.

Following the conclusion of the academic session, departments are required to furnish a list of the activities they have undertaken. An academic audit is subsequently carried out and validated by competent authority of PanskuraBanamali College (Autonomous). This process ensures accountability and quality assurance in the academic endeavours of the College, fostering a culture of continuous improvement and excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://panskurabanamalicollege.org/academic-calander.php">https://panskurabanamalicollege.org/academic-calander.php</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization has been a fundamental aspect of the campus culture. Various elements of the curriculum are designed to enable and empower students regarding the diverse aspects of gender equity and equal opportunity. In practice, this commitment extends to the surrounding social environment. Different departments within the college organize seminars, webinars, and lecture series focused on gender issues, emphasizing the principles of Equality and Liberty, and equipping students to address any form of harassment they may encounter in the external world.

The Internal Complaint Committee of the college hosted a special lecture titled "Gender Issues and Our Society". The Grievance Redressal Committees have established an online helpdesk to address these concerns.

The college prioritizes the safety and security of female students, providing financial empowerment through various scholarships and freeships, as well as addressing health-related issues. Additionally, the administration is committed to supporting female faculty and staff members by offering various leave benefits, including Maternity Leave and Child Care Leave during this period. An Internal Gender Audit and a survey on mental health were conducted to assess the well-being of female students during the Covid-19 pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Covid-19 pandemic hindered our ability to conduct regular visits to the campus until the third week of February. Following the reopening, previous practices have been reinstated. A Memorandum of Understanding has been established between Panskura Municipality and PanskuraBanmali College (Autonomous) focusing on "Effective Solid Waste Management and Recycling". The disposal of biological waste in the bio-laboratories is conducted through specific methods, including the autoclaving of microbial strains. Disposable petri dishes are utilized to ensure they can be incinerated prior to

disposal. Waste generated from the chemistry laboratory is neutralized with either acid or alkali before disposal. Additionally, campus waste management is organized as follows:

**Solid Waste Management:** Kitchen vegetable waste is routinely collected and placed in a large compost pit located near the hostel kitchen to produce organic manure. The college promotes zero littering on campus by encouraging the use of jute and paper bags, conducting awareness campaigns, and strategically placing waste bins for convenience.

**Liquid Waste Management:** Given the college's rural location, wastewater from sanitary facilities and laboratories is directed into septic tanks. The effluents, combined with canteen wastewater, are utilized for gardening and watering trees. Any excess wastewater is channeled into a natural drain adjacent to the college campus.

**E-Waste Management:** E-waste, generated after the end of an item's useful life, is disposed of through authorized vendors. **Waste Recycling System:** A proposal has been made to recycle the substantial amount of waste paper produced across various departments by initiating in-house projects.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**D. Any 1 of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

**Panskura Banamali College upholds the values of tradition and cultural heritage, as demonstrated by its inclusive environment where students from various castes, religions, and regions study together without discrimination. The college's annual events showcase this diversity, reflecting the rich tapestry of its community. Various initiatives are undertaken to celebrate national festivals, including Republic Day and Independence Day, as well as**

the birth anniversaries and memorials of prominent Indian figures such as Swami Vivekananda, Netaji Subhas Chandra Bose, Pandit Iswar Chandra Vidyasagar, Kaviguru Rabindranath Tagore, Mahatma Gandhi, Dr. Bhimrao Ambedkar, and Sarvepalli Radhakrishnan. These observances emphasize their significant contributions and sacrifices for society and nation-building, both in the pre-independence era and today. The college's NSS and NCC units engage in numerous programs addressing social issues, fostering tolerance and harmony among diverse cultures, regions, and languages. Additionally, the curriculum includes the study of the Constitution of India and professional ethics. Students actively organize cultural programs that reflect both state and national cultures, and they reciprocate this engagement by visiting other regions to experience their socio-cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Panskura Banamali College consistently organizes programs aimed at fostering awareness among students regarding their constitutional responsibilities. The academic curriculum is structured to enhance this awareness in relation to regional, national, and global contexts. The Political Science department, in collaboration with the National Service Scheme (NSS), conducts a Youth Parliament that engages students at various levels. Additionally, a value-added course focusing on Constitutions and Human Rights is available to students. The college actively encourages faculty members to participate in orientation courses that promote interdisciplinary dialogue. Orientation for students is a fundamental component of their academic introduction, while orientation programs for support staff are also regularly included in the academic calendar. Programs addressing legal awareness, women's security and rights, the importance of saving the girl child, safe driving initiatives, awareness campaigns, the consequences of ragging, and guest lectures conducted by the college serve to reinforce the foundational values, duties, and responsibilities among students and staff. The college curriculum includes courses such as Professional Ethics and Human Values, as well as the Constitution of India. Topics related to ethical values, rights, duties, and responsibilities of citizens are



incorporated into debates and activities within the Communication Lab. The NSS and National Cadet Corps (NCC) units are committed to philanthropic efforts, which involve donating time and resources to government entities, charities, and organizations at both local and national levels to assist victims of natural disasters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**      **A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute is dedicated to instilling values and a sense of nationalism among students by commemorating national festivals and the birth anniversaries of prominent Indian figures on the college campus annually. The following events are observed:

1. Independence Day on 15th August 2021, 2. Teachers' Day on 5th



September 2021, 3. Constitution Day on 26th November 2021, 4. National Youth Day on 12th January 2021, 5. Netaji's Birth Day on 23rd January 2022, 6. Republic Day on 26th January 2022, 7. International Mother Language Day on 21st February 2022, 8. Basanta Utsav on 17th March 2022, 9. International Women's Day on 8th March 2022, 10. Birth Anniversary of Rabindranath Tagore on 9th May 2022, 11. International Day for Biological Diversity on 22nd May 2022, 12. World Environment Day on June 5th, 13. International Yoga Day on 21st June 2022

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**Best Practicel :** The water tanks in the college were equipped with sensors to prevent the waste of water.

**Best Practice 2:** The college hosted a blood donation camp during the summer.

File Description	Documents
Best practices in the Institutional website	<a href="https://panskurabanamalicollege.org/Best%20Practice%202021-2022.pdf">https://panskurabanamalicollege.org/Best%20Practice%202021-2022.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. The College prioritizes equipping its students with the necessary skills to navigate the challenging job markets in India. Students advance to higher education to acquire essential entrepreneurial competencies.
2. As an autonomous institution situated in a coastal area, one

of our focal points is the examination of the coastal ecosystem

3. PanskuraBanamali College (Autonomous), positioned in a remote and economically disadvantaged region of West Bengal, has made notable contributions to both cultural and political spheres.
4. Academically, the College takes pride in its recognition as a regional institution within the Midnapore district, which was particularly evident in the 2020-2021 academic year when its research center identified the cultural traditions of Midnapore as a key area of focus. Additionally, postgraduate students were encouraged to explore topics related to Midnapore in their theses.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

As a higher education institution dedicated to fulfilling the academic and professional aspirations of all our students, the courses we provide are grounded in established knowledge while also being responsive to the evolving needs of the Indian nation-state, which prioritizes professional skills and employability for the youth. In alignment with the curriculum changes recommended by the University Grants Commission and the Government of West Bengal, we ensure that our faculty members have unrestricted access to ICT tools, e-books, and journals, enabling them to continuously enhance their knowledge and skills.

Once we confirm that our students have comprehended the program outcomes, program-specific outcomes, and course outcomes detailed in our syllabi, we commence instruction in the courses and programs they have selected. Given that these outcomes are adaptable and may shift in response to the demands of the job market, our academic council and boards of studies maintain ongoing communication with distinguished individuals in both Indian and international academia and industry. Consequently, our syllabi are subject to regular updates and improvements, guaranteeing our students the opportunity for financial independence upon completing their studies with us. With alumni successfully positioned across various sectors at regional, national, and international levels, we foresee a promising future for any student who decides to join our educational community.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php">https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

100

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

53

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

46

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In accordance with the Vision-Mission, PO, and PSO statements, the college integrates cross-cutting issues into its curriculum. These issues are presented to all undergraduate and postgraduate students through various courses, including Environmental Studies, Peace and Value Education, Gender Studies, Professional Ethics, Human Rights, and Youth Parliament, as detailed in the attached table. Departments such as Geography, Philosophy, Political Science, English, B.Ed., Education, Microbiology, Zoology, and Botany have been revising their materials on Essentials of Ethics and Environmental Studies.

The Computer Science and BCA departments emphasize topics such as cybercrime while promoting Human Values and Professional Ethics among students. Additionally, Soft Skills training is incorporated into undergraduate courses, with varying levels of focus on professional ethics. A total of 113 courses across 47 programs raise awareness among students regarding essential cross-cutting issues, including Professional Ethics, Gender Studies, Value Education, Human Values, Environment, and Sustainable Development. These courses encourage students to recognize their role as future leaders and to utilize their technical skills for societal improvement.

All NSS volunteers and NCC cadets at the college actively participate in Social Service Schemes and community outreach programs, gaining knowledge and skills relevant to societal needs. The overarching goal of the college is to cultivate students into socially aware, ethically sound, and altruistic citizens of the Indian nation-state.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

53

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4854

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4538

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://panskurabanamalicollege.org/Feedback%20%2021-22.pdf">https://panskurabanamalicollege.org/Feedback%20%2021-22.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://panskurabanamalicollege.org/Action%20Taken%2021-22.pdf">https://panskurabanamalicollege.org/Action%20Taken%2021-22.pdf</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

5422

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

584

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution responsible for evaluating students' academic performance and implementing specialized programs for both struggling and advanced learners is committed to delivering personalized education that caters to individual requirements. By assessing the strengths and weaknesses of each student, the college provides focused assistance designed to help them achieve their maximum potential.

Through the evaluation of each student's capabilities and the provision of customized programs, the institution strives to support all learners in attaining their academic goals. This methodology guarantees that every student is equipped with the essential resources and support necessary for academic success, fostering an inclusive learning environment where individuals of diverse abilities can flourish.

Beyond academic assistance, the institution also provides resources such as tutoring, study groups, and counseling services to ensure that students have the support they require. By cultivating a culture of collaboration and encouragement, the institution empowers students to take charge of their education and fully capitalize on their learning opportunities. Overall, students across all departments receive training in soft skills, life skills, capacity building, and skill enhancement through their curriculum or related events.

The Training and Placement Cell of the college organizes skill enhancement programs aimed at facilitating student placements, alongside counseling initiatives to boost students' potential. Ultimately, the college is dedicated to personalized learning and support, assisting students in achieving their aspirations and realizing their full capabilities. To further advance skill development training, the Head of Institution has initiated and submitted a proposal for the NSQF grant.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	5263	173

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

**1. Experiential Learning:** This educational approach emphasizes hands-on experiences that enable students to engage directly with the subject matter. Activities such as field trips, simulations, and experiments are integral to this method. By encountering concepts in a tangible manner, students enhance their comprehension and retention of the information.

**2. Participative Learning:** This strategy promotes active involvement of students in discussions, collaborative projects, and debates. By engaging in the learning process, students can work alongside their peers, exchange ideas, and explore diverse viewpoints regarding the content. This interaction significantly enriches their understanding and sharpens their critical thinking abilities.

**3. Problem-solving Methodologies:** This approach entails presenting students with authentic problems or challenges that require collective effort to resolve. Through participation in problem-solving tasks, students can apply their knowledge and skills in a real-world context, leading to a more profound grasp of the subject matter. Additionally, this method cultivates essential skills such as critical thinking, creativity, and teamwork.

In summary, student-centered approaches like experiential learning, participative learning, and problem-solving methodologies effectively enhance educational experiences by actively engaging students in the learning process, fostering collaboration and critical thinking, and offering practical applications of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and Communication Technology (ICT) tools and online resources offer educators numerous opportunities to improve their teaching methodologies, engage learners, and facilitate the achievement of educational objectives. By seamlessly incorporating these technologies into their instructional practices, educators can foster a more engaging and customized learning environment for their students.

1. Collaborative learning: Educators utilize online collaboration platforms to promote teamwork and joint projects. This enables students to collaborate on tasks irrespective of their geographical locations.

2. Personalized learning: Educators leverage online resources from educational platforms to deliver tailored learning experiences that cater to the unique needs and preferences of each student.

3. Interactive learning: Educators employ multimedia presentations and interactive tools to captivate students, making the learning process more engaging and experiential.

4. Assessment: Educators implement online assessment tools to evaluate students' comprehension and progress. This approach provides immediate feedback and enhances the efficiency of tracking student performance.

5. Flipped classroom: Educators harness ICT tools to develop and disseminate educational content, allowing for increased class

time dedicated to discussions, activities, and problem-solving rather than traditional lectures.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

165

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The preparation and compliance with the Academic Calendar and Teaching Plans are essential for the effective operation of an educational institution. The following steps can facilitate the successful preparation and adherence to these schedules:

1. Create a comprehensive Academic Calendar at the start of each academic year, detailing significant dates such as the commencement and conclusion of classes, examination periods, holidays, and notable events.
2. Distribute the Academic Calendar to all relevant parties, including students, faculty, and staff, to ensure that everyone is informed of key dates and deadlines.
3. Formulate Teaching Plans for each course, specifying the subjects to be addressed, course objectives, assessment strategies, and necessary resources.
4. Regularly review and revise the Teaching Plans to ensure they

remain consistent with the curriculum and desired learning outcomes.

5. Continuously monitor progress to confirm adherence to the Teaching Plans and make adjustments to schedules as needed.

6. Offer support and resources to faculty members to assist them in fulfilling the requirements outlined in the Teaching Plans.

By implementing these steps, the institution can effectively prepare for and adhere to its Academic Calendar and Teaching Plans, resulting in a more productive and efficient academic experience for all involved.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

165

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

66

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2075

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

118

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Incorporating information technology into examination processes, particularly Continuous Internal Assessment (CIA), can enhance the efficiency of assessments, improve accuracy, and yield more dependable results. The following are several methods for integrating and reforming IT within examination procedures:

1. **Online examination platforms:** The adoption of online examination platforms can facilitate the secure and efficient administration of exams.
2. **Digital assignment submission:** Enabling students to submit their assignments online can save time and provide both students and educators with easy access to submitted work.
3. **Learning management system integration:** The integration of IT systems, such as learning management systems (LMS), can assist in monitoring and managing students' progress, assessments, and overall performance. LMS also aids in the effective organization and management of CIA data.
4. **Assessment data analysis:** Employing data analysis tools to evaluate assessment data can help identify trends, patterns, and areas needing improvement. Information technology can be utilized to generate reports and insights that support decision-making and the evaluation of assessment processes.

In summary, the integration of IT into examination procedures, including CIA, can significantly enhance the efficiency, accuracy, and reliability of assessments, while also providing a more streamlined and convenient experience for both students and educators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes (POs) and Course Outcomes (COs) are fundamental elements of any educational curriculum, as they explicitly outline the knowledge and skills students are expected to acquire by the conclusion of their program or course. It is imperative to articulate and publicly display the POs and COs for all programs offered by the institution to uphold the quality and effectiveness of the educational experience. This practice fosters a common understanding of learning objectives, aligns the curriculum with industry requirements, facilitates ongoing assessment and evaluation, and enhances transparency and accountability.

1. Understanding of learning objectives: POs and COs provide clarity for both students and educators regarding the specific competencies, knowledge, and attitudes that should be developed throughout a program or course. This clarity allows all parties to concentrate on achieving the defined outcomes.
2. Assurance of quality: Well-defined POs and COs serve as a standard for evaluating the quality of the educational program. This ensures that students receive a high-caliber education that meets the expectations of various stakeholders.
3. Evaluation and monitoring: By effectively communicating POs and COs to both educators and students, institutions can regularly assess and monitor progress toward achieving these outcomes.
4. Commitment to transparency and accountability: By prominently displaying POs and COs on their website, the institution underscores its dedication to transparency and accountability. The college maintains a strong emphasis on the outcomes of its programs and courses, ensuring that students are adequately prepared for their future professional endeavors.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php">https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college evaluates the achievement of programme and course outcomes through a diverse array of assessment methods. These methods may encompass assignments, examinations, projects, presentations, and various other assessment types specifically designed to gauge student learning and success.

Programme outcomes are generally assessed upon the completion of a programme or degree, whereas course outcomes are evaluated at the conclusion of each individual course. To assess the attainment of these outcomes, institutions often employ both formative and summative assessment techniques.

In contrast, summative assessments are conducted at the end of a course or programme to appraise student learning and ascertain whether students have fulfilled the specified outcomes. These assessments may take the form of a final examination, project, or other culminating activities that showcase the student's knowledge and competencies.

In summary, the evaluation of programme and course outcomes is a continuous process that necessitates collaboration among faculty, students, and administrators to ensure that students receive a high-quality education and can achieve the desired learning outcomes of their academic programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students



**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1722

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://panskurabanamalicollege.org/Student%20Satisfaction%20Survey%202021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

PanskuraBanamali College has implemented a General Policy for Research Promotion, which is intended to be adhered to by administrators, faculty, support staff, students, and other pertinent stakeholders. Compliance with this policy requires prior approval from the designated authority before commencing any projects aimed at fostering and/or maintaining research activities.

1. Responsibilities at the institutional level encompass the management of project finances, infrastructure, Memorandums of Understanding (MoUs), patents, innovations, research publications, journals, ethical considerations, and additional related areas.

2. The policy outlines provisions for financial support for educators participating in seminars and similar events.

3. Activities at the departmental level concerning the curriculum involve regular updates to the curriculum, student-led research initiatives, industry visits, professional interactions, internships across various sectors, student participation in research institutions under the guidance of esteemed researchers or scientists, and the establishment of Ph.D. programs.

4. Faculty members are tasked with conducting and overseeing research, securing funding for the development of research infrastructure, and acquiring resources necessary for the ongoing operational costs associated with active and regular research at the institutional level.

5. The college's Plagiarism Control and Monitoring Committee is responsible for overseeing research ethics, implementing verification measures, establishing quantifiable standards, and enforcing a tiered system of penalties to address instances of plagiarism.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.panskurabanamalicollege.org/Policy%20on%20Research%20Promotion.pdf">https://www.panskurabanamalicollege.org/Policy%20on%20Research%20Promotion.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

3,13191

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Various departments at PanskuraBanamali College engage in collaborative efforts across a range of disciplines, including Chemistry, Physics, Mathematics, Zoology, Microbiology, Biotechnology, and Botany, showcasing a steadfast commitment to fostering innovation.

In response to the pandemic and the introduction of the NEP 2020 draft proposal, the college has formulated a policy aimed at establishing an "On Campus Ecosystem for Innovation and Creativity" with a focus on Outcome-Based Learning. To realize this objective, the institution has developed dedicated central facilities and functional bodies that support research, idea generation, innovation, incubation, intellectual property rights (IPR), and entrepreneurship. The college is equipped with central research facilities and a well-resourced central library, which provide vital materials and resources. Additionally, various departments collaborate with academic and industry partners through Memorandums of Understanding (MOUs).

The IPR cell raises awareness regarding ideas and research that contribute to the institution's intellectual property assets. The Incubation and Innovation Cell offers seed funding and other necessary resources to facilitate the transition of lab-scale innovations to larger scales. The primary aim of the Entrepreneurship Cell is to ensure the quality assurance of innovations and their transformation into commercial products. Students' entrepreneurial skills are enhanced through skill-based elective courses. Furthermore, the development of a PBC-ERP system serves as a center for managing IT-related activities, including software applications and modules for administrators, faculty, students, and parents, as well as online admissions, e-attendance, learning management systems (LMS), the automation of examination management systems etc. towards the needs of all institutional stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

<b>16</b>	
File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year</b>	
<b>10</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
<b>3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed</b>	
<b>3.4.5.1 - Total number of Citations in Scopus during the year</b>	
<b>25</b>	
File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>
<b>3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University</b>	
<b>3.4.6.1 - h-index of Scopus during the year</b>	
<b>13</b>	
File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>3.5 - Consultancy</b>	
<b>3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)</b>	
0	
File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded
<b>3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year</b>	
0	
File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded
<b>3.6 - Extension Activities</b>	
<b>3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year</b>	
<p>Extension activities are essential for fostering the comprehensive development of students, offering them practical experiences that enhance social consciousness, personal development, and a commitment to civic duties.</p>	



1. Health Awareness during the COVID-19 Pandemic and its Consequences Health awareness initiatives were conducted for rural communities, alongside the distribution of sanitizers and masks by NSS volunteers.
2. A COVID-19 vaccination program was organized for 2,000 students and local residents on the college campus, facilitated by NSS volunteers and NCC cadets in partnership with the District Medical Office.
3. Webinars addressing violence awareness were held on significant national occasions such as Independence Day, Republic Day, Gandhi Jayanti, Teachers' Day, and National Youth Day.
4. The Swachh Bharat Abhiyan, aimed at cleaning the roadside, was initiated in the vicinity of the college and Panskura railway station.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

1219

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

107

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution boasts of a comprehensive range of infrastructure and physical facilities to support and enhance the teaching-learning process. This includes a total of 71 classrooms, 58 well-equipped laboratories, a variety of computing equipment, smart classrooms, ICT-enabled classrooms, a language laboratory, and a Seminal Hall among others.

Each department is equipped with its own Departmental Teaching staff Rooms, ICT-enabled classrooms, Notice boards, Laboratories, Wall-Magazine Boards, Laptops, Desktops, Printers, Projectors, and Internet Connection with wifi, as well as a Departmental Library and Rolling Stationeries to facilitate the learning experience.

The college's 58 laboratories cater to various departments such as Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Physiology, Bio-Technology, Microbiology, Geography, B.Ed., B.P.Ed., M.P.Ed., ensuring that students have access to well-furnished and updated facilities.

Additionally, the presence of a Folk Museum on campus showcases the rich heritage of folk culture and tradition, while the Language Laboratory focuses on improving students' communication skills. The college also provides internet access for 8 hours daily through 272 terminals with high-speed internet, along with a dedicated research-scholar's room for research scholars.

Furthermore, there are two seminar-cum-conference halls, two gymnasium halls, and an auditorium with a capacity of 1500, as well as a well-maintained swimming pool for the students to utilize.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://panskurabanamalicollege.org/">https://panskurabanamalicollege.org/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College offers various spaces dedicated to cultural

activities, including yoga, sports, and indoor and outdoor games. These facilities consist of a gymnasium, an auditorium, and a yoga center. Additionally, there are two playgrounds on the premises, one measuring 8000 sq. m. and the other 1200 sq. m., where students engage in sports like cricket, football, athletics, and kho-kho.

Furthermore, the College boasts two multi-gyms, one covering an area of 5000 sq. ft. and the other 6150 sq. ft., along with a basketball court spanning 420 sq. m. The institution organizes an annual athletic meet and monthly intramural games to boost students' morale and participation at both state and national levels.

The cultural committee, comprising students and teachers, arranges workshops with renowned artists to mentor students in various cultural activities. Moreover, the College celebrates significant national and international days to instill a sense of patriotism and peace among the student body. The auditorium, named after C. V. Ramanand, covers an area of 675 sq. m. and has undergone renovations funded by RUSA, including enhancements like acoustics, cushioned chairs, and seating for up to 500 attendees. Additionally, the College features an open-air stage measuring 6450 sq. ft. for outdoor performances.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://panskurabanamalicollege.org/">https://panskurabanamalicollege.org/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

71

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

14.61225

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Integrated Library Management System (ILMS) is responsible for automating the operations of the central library. Since July 1, 2017, the library has been utilizing KOHA (Version-16.05.11) for complete library automation. Additionally, the library also employs Dspace for its digital library.

The library offers access to a variety of digital platforms. These include INFLIBNET-NLIST, which provides access to over 6000 e-journals and 35000 e-books. ProQuest is another platform available, offering a vast collection of e-books (237815) and e-journals (7228). The library also utilizes DOAJ, which provides access to 9435 e-journals. Additionally, the library has its own Institutional Digital Repository (IDR) and NDL (National Digital Library) for e-resources.

The central library boasts a spacious area of 4899.75 square feet. It has an impressive collection of books (purchased-59292, research project- 437, donated-1201 books). The library houses a total of 24645 titles, including 57692 textbooks and 1550 reference books. Furthermore, there are 15 journals/periodicals and 6 newspapers available for readers.

Apart from the central library, many departments within the college have their own libraries.

To facilitate a conducive learning environment, the central library offers two reading rooms that can accommodate up to 100 students. Additionally, there are 14 PCs available, with 6

designated for students, 2 for teachers, and 6 for library staff. The library is equipped with an IBM server, 3 printers ( 1 colour ),5 scanners. For security purposes, there are 8 CCTV cameras installed. Furthermore, the library utilizes plagiarism software called Checker X to ensure academic integrity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**0.339**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**182**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has implemented a comprehensive IT policy that covers various aspects such as Wi-Fi connectivity, cyber security, and information management. To ensure a seamless internet experience, the college provides high-speed internet with three network connections, each offering 100 MBPS, catering to the specific requirements of each department. Additionally, Wi-Fi facilities are available exclusively for students and classrooms. In order to enhance the security of the campus network, the Local Area Network (LAN) has been extended to all blocks, strengthening the overall internet security system. The college has also established a prompt response system for computer-related complaints, ensuring that any issues are addressed within 24 hours. To safeguard against potential threats, anti-virus software such as Microsoft Security Essential and Quick Heal are installed on all computers and laptops. Moreover, the server room is equipped with advanced security measures, and the server machines undergo regular upgrades and servicing. Various departments and research laboratories are equipped with UPS systems, including both online and offline UPS, to ensure uninterrupted power supply. Additionally, spare parts and accessories are readily available in stock for quick replacements in case of any departmental requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5263	323

File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>A. 750 Mbps</b>
File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	<b>D. Any one of the above</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>	
<b>215.44505</b>	
File Description	Documents
Audited statements of accounts	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
<b>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.</b>	



**Physical amenities:** The College relies on the Public Works Department (PWD), the Social Sector, and the Electrical Sector of the Tamluk Division of the Government of West Bengal for civil work and extensive electrical work. However, for regular electrical work, the College depends on its own employees.

**Academic facilities:** The faculty members of PanskuraBanamali College (Autonomous) are recruited by the Higher Education Department of the Government of West Bengal through the West Bengal College Service Commission.

The College's academic council, finance committee, and UGC building committee are responsible for the overall academic planning and execution of the College.

The College Librarian, in collaboration with the library committee and the Principal, makes decisions regarding the College library. The College has an ICT committee that handles technical facilities.

The College provides two large playgrounds for sports activities, which are overseen by the necessary committees.

The College also organizes numerous extracurricular activities to enhance the morale and spirit of its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

4397

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

3247

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2420

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

126

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

283

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

38

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council and College administration maintain a close and positive relationship in all aspects of their activities. Panskura Banamali College has a dynamic Students Council, which is a selected group representing all the students of the college. Every academic year, the college holds a selection procedure for

the office bearers of the Students Council, with the Principal and the Teacher's Representative of the Governing Body overseeing the process. First, second and third rank holders are among the members of the students' council. The college encourages students to actively participate in a wide range of co-curricular and extracurricular activities, as well as social programs, Games and Sports, and community-based initiatives. The student council holds meetings for various purposes, where all the student representatives and office holders come together to engage in fruitful discussions. The council members also serve on important administrative committees of the college. They actively participate in the annual sports and cultural events. Additionally, the college's various bodies such as the NCC, NSS, ICC, IIC, Anti-Ragging Cell, Women's Cell, Grievance Cell, Placement Cell, and others, all contribute significantly and receive a positive response from the students. The college's NSS unit and the Student Council work collaboratively to organize the annual Blood Donation Camp and Thalassemia screening or health check-up camps at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni have played a crucial role in supporting their institutions amidst the COVID-19 pandemic, showcasing resilience,

unity, and a dedication to the well-being of their alma maters. With the limitations on in-person events and gatherings, alumni have taken the initiative to organize virtual networking events and educational webinars, ensuring that the community remains connected and involved. These virtual endeavours have provided a platform for alumni to exchange knowledge, expertise, and resources amongst themselves and with current students. In addition, many alumni have extended their support to students in various ways. Firstly, they have generously provided mobile phones to underprivileged students, enabling them to attend online classes.

Lastly, they have facilitated networking connections that aid students in their academic and professional journeys. The active engagement of alumni during the Covid-19 lockdown exemplifies their commitment to the institution's mission and their recognition of the significance of sustaining its operations and supporting its members during challenging times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of Panskura Banamali College plays a pivotal role in ensuring that the college is led effectively in accordance with its vision and mission. This involves clearly defining the roles and responsibilities of those involved, implementing mechanisms for accountability, maintaining transparency in decision-making, and adhering to the principles outlined in the college's vision and mission.

Effective governance is achieved through the presence of a competent governing body that represents the various stakeholders of the institution (As specified by the rules of UGC for the autonomous college 2019) and brings diverse perspectives to the table. This governing body sets the strategic direction for the college, tackles challenges, and possesses the necessary leadership skills to guide the college in the right direction.

Another crucial aspect of effective governance is the establishment of clear policies and procedures that guide decision-making processes and ensure accountability at all levels. These policies and procedures provide a framework for making informed decisions and holding individuals accountable for their actions.

Additionally, effective governance fosters transparency and open communication within the institution. This means that all stakeholders are kept informed about decisions, policies, and initiatives, which helps to build trust and credibility.

Ultimately, the governance of the college is responsible for providing effective leadership that upholds the values and principles outlined in the college's policy. By aligning governance structures and processes with the strategic goals and objectives of the college, it has a positive impact on all stakeholders involved.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://panskurabanamalicollege.org/vision.php">https://panskurabanamalicollege.org/vision.php</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has implemented a decentralized and participative management approach, which creates an environment that is conducive to meeting all the requirements of the institution. This management style ensures that decision-making authority is not limited to a select few executives but is instead distributed among various administrative positions such as COE, IQAC Coordinator, Member Secretary of Academic Council, ERP, and Convenors of sub-committees.

In this decentralized system, heads and coordinators of departments, as well as coordinators of Student Support Services and centres of excellence, have the privilege of making decisions for the first time. Resolutions are then finalized based on their input.

Regular meetings are held between administrators, officials, heads, coordinators, teaching and non-teaching staff to facilitate the exchange of fruitful ideas and promote collaboration.

The college also places a strong emphasis on supportive management and actively seeks feedback from students, teachers, heads, coordinators, parents, alumni, and convenors. This feedback helps in improving the overall functioning of the institution.

Furthermore, faculty members are given representation in various committees and subcommittees established by the governing body. These committees include the Grievance Redressal Cell, Anti-Ragging Committee, Finance Committee, Internal Complaints Committee, and more.

Through the inspiration and guidance provided by the heads and coordinators, the college has achieved great success in the fields of academics, ICT-based activities, infrastructure development, research, extension, collaborations, guidance and counselling, mentoring, and gender and social equity activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://panskurabanamalicollege.org/rules-and-regulations.php">https://panskurabanamalicollege.org/rules-and-regulations.php</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The global health crisis brought about by the COVID-19 pandemic has significantly impacted the education sector in India,



prompting educational institutions to transition to online platforms for teaching and learning. PanskuraBanamali College (Autonomous), a renowned institution in West Bengal, has consistently demonstrated resilience and adaptability in the face of challenges, including the current situation.

In response to the challenges posed by the pandemic, the College's administration, in collaboration with key stakeholders such as the IQAC Coordinator, Teachers' Council Secretary, and Department Heads, identified students facing financial constraints in accessing online classes due to the unavailability of mobile data.

To address this issue, the Students' Affairs subcommittee was tasked with ensuring that students in need received data packs to facilitate their participation in online classes. Additionally, certain departments took proactive measures by purchasing smartphones for disadvantaged students, enabling them to engage effectively in the virtual learning environment.

The initiative to provide support to students lacking resources for online education underscores the College's commitment to ensuring that all students have equal opportunities for learning and academic success. By leveraging internal resources and collaborative efforts, PanskuraBanamali College has exemplified its dedication to upholding its educational mission amidst unprecedented challenges.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional bodies operate efficiently, carrying out their duties through a variety of policies, administrative structures, appointment procedures, and service rules. The formal organizational structure of the institution ensures that all essential decisions are made by the Governing Council members, including the formulation of policies, introduction of new

courses, recruitment of teaching and non-teaching staff, and infrastructure development.

The Principal, IQAC Co-ordinator, and Member Secretary, AC oversee the academic administrative functions of the college, ensuring smooth operations and adherence to academic standards. The Controller of Examinations is responsible for conducting examinations and releasing results in accordance with the UGC schedule, while the IQAC, under the guidance of the Principal, focuses on enhancing the quality of academic activities.

The Librarian plays a crucial role in expanding the collection of books, journals, and other resources in the library to benefit both faculty and students. Additionally, various sub-committees, such as the Best Practices cell, Placement cell, Anti-Ragging Cell, and Grievance Redressal cell, work tirelessly to improve the overall functioning of the college. The Academic Council convenes regularly to design the curriculum framework, which is then approved by the Board of Studies of different departments, ensuring academic excellence.

The Finance Committee handles the financial matters of the college, ensuring the smooth operation of the institution by settling financial issues promptly. Overall, the collaborative efforts of these institutional bodies contribute to the effective functioning and continuous improvement of the college, fostering a conducive environment for academic growth and development.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://panskurabanamalicollege.org/6.4.3%20code%20of%20conduct_service%20rule.pdf">https://panskurabanamalicollege.org/6.4.3%20code%20of%20conduct_service%20rule.pdf</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has actively engaged in the medical treatment programs available to its teaching personnel via the West Bengal Health Scheme since 2010, as well as to its non-teaching staff through SasthaSathi. This participation guarantees that all College employees can avail themselves of the medical benefits provided under these schemes, thereby enhancing their health and overall well-being.

In addition to the medical benefits, all employees are also enrolled in the General Provident Fund and the Group Insurance Savings Scheme Provision. These schemes are designed to provide financial security to employees and their families, especially in the unfortunate event of the employee's demise while still in service. Family members can avail these benefits by following the necessary procedures and communicating through the appropriate channels.

Furthermore, employees have the option to request advances before the major festivals celebrated by their communities. This allows them to meet any financial obligations or expenses associated with these festivals in a timely manner. Additionally, the state government provides bonuses to certain employees before Durga Puja, a significant religious festival in West Bengal, as a gesture of appreciation and support.

A provision exists for the recruitment of legal heirs on compensatory grounds for non-teaching staff members who pass away prior to retirement or suffer permanent disability as a result of an accident.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a>
<b>6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
<b>6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year</b>	
12	
File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded
<b>6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)</b>	
15	

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The College Governing Body establishes various committees to ensure the smooth functioning of Academic, Administrative, and Financial Management within the institution. These committees play a crucial role in overseeing different aspects of the college's operations and decision-making processes.

Following the recognized auditing standards in India, an external financial audit is conducted to ensure transparency and accountability in the financial affairs of the college. This audit is carried out by a government agency specifically designated for statutory audit purposes.

The most recent audit for the fiscal year 2021-2022 was completed by the government agency, focusing on key financial documents such as the balance sheet, general fund, income and expense statements, as well as the receipt and payment accounts. This thorough examination helps in identifying any discrepancies or irregularities in the financial records of the institution.

In addition to the external audit, an internal auditor, approved by the Governing Body, conducts an annual financial audit with the assistance of the Finance Officer and members of the Accounts section. This internal audit process ensures that the financial operations of the college are in compliance with the established guidelines and regulations.

By following the procedure of statutory audit and conducting internal audits, the institution can be assured of meeting various compliances and standards set forth by regulatory bodies. This comprehensive approach to financial auditing helps in maintaining the integrity and credibility of the college's financial management practices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has implemented a comprehensive strategy to address its financial needs by creating annual budgets that outline the mobilization of resources. Each department within the institution communicates its financial requirements to the finance committee prior to the start of the academic year, which then formulates the annual budget for approval by the governing body.

In order to secure funds, the college relies on various sources such as tuition fees (Although 50% tuition fees have to be submitted to the state government), hostel fees, sponsorships for student activities like workshops and conferences. Additionally, as a government-aided institution, the college receives financial support from both the Central and State Governments, with the utilization of these funds being overseen by the finance committee.

The process of budgeting and financial management involves collaboration between the Heads of Departments, the Principal, and the Governing Body of the college. (It is done by the Finance committee and the Purchase committee formed as per the rules of UGC for the Autonomous Colleges 2019). Furthermore, the institution has established a system for both internal and external audits to ensure transparency and accountability in its

financial operations. At the end of each fiscal year, financial reports are finalized and submitted, along with audit reports, for approval by the Governing Body

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. The IQAC constitutes and enforces quality assurance policies and procedures throughout the institution, guaranteeing that all departments and units adhere to them. This helps the institution maintain overall excellence.
2. Through regular assessments and evaluations of academic programs and student-learning outcomes, the IQAC identifies areas that require improvement and implements the necessary changes. This allows the institution to enhance its educational standards.
3. The IQAC fosters a culture of continuous improvement by encouraging the faculty and staff to engage in professional development activities and research projects. This permits the faculty and staff to equip the institution with the ability to offer rich educational and research opportunities.
4. By facilitating the collection and analysis of data pertaining to the institution—including student enrollment, faculty qualifications, and infrastructure—the IQAC provides information necessary to enforcing the institution's ability to make informed decisions which will help improve the institution's standards.
5. The IQAC collaborates with external accreditation bodies and regulatory agencies to ensure that the institution meets the relevant requirements for quality assurance. This allows the institution to maintain its reputation by adhering to the best accepted practices.
6. The IQAC supports the development of the institution's research capabilities by establishing a research ethics



committee and by implementing integrity policies. These ensure that the research activities conducted in the institution are sound and ethical.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC at PanskuraBanamali College (Autonomous) reviews the feedback provided by graduating undergraduate and postgraduate students during their final semesters. Feedback forms are distributed to students via email in batches, and once submitted online, the IQAC carefully analyses and compiles a comprehensive report. The responses from students are then shared with the Heads of Departments, librarians, and other relevant personnel to facilitate necessary actions for enhancing the overall performance of the College.

Collaborating with the Principal, the IQAC develops an academic calendar outlining the annual activities of the institution. Departments are granted the flexibility to structure their academic schedules in alignment with this calendar, which includes details such as holidays, dates for online/offline parent-teacher meetings, meeting of BOS and Academic Council, and schedules for significant events hosted by the College, many of which are currently conducted virtually. The College, in coordination with its departments, endeavours to adhere to the academic calendar to ensure smooth operations.

Following the conclusion of the academic session, departments are required to furnish a list of the activities they have undertaken. An academic audit is subsequently carried out and validated by competent authority of PanskuraBanamali College (Autonomous). This process ensures accountability and quality assurance in the academic endeavours of the College, fostering a culture of continuous improvement and excellence.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://panskurabanamalicollege.org/academic-calander.php">https://panskurabanamalicollege.org/academic-calander.php</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<b>Nil</b>
Upload e-copies of accreditations and certification	<b>No File Uploaded</b>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization has been a fundamental aspect of the campus culture. Various elements of the curriculum are designed to enable and empower students regarding the diverse aspects of gender equity and equal opportunity. In practice, this commitment extends to the surrounding social environment. Different departments within the college organize seminars, webinars, and lecture series focused on gender issues, emphasizing the principles of Equality and Liberty, and equipping students to address any form of harassment they may encounter in the external world.

The Internal Complaint Committee of the college hosted a special lecture titled "Gender Issues and Our Society". The Grievance Redressal Committees have established an online helpdesk to address these concerns.

The college prioritizes the safety and security of female students, providing financial empowerment through various scholarships and freeships, as well as addressing health-related issues. Additionally, the administration is committed to supporting female faculty and staff members by offering various leave benefits, including Maternity Leave and Child Care Leave during this period. An Internal Gender Audit and a survey on mental health were conducted to assess the well-being of female students during the Covid-19 pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Covid-19 pandemic hindered our ability to conduct regular visits to the campus until the third week of February . Following the reopening, previous practices have been reinstated. A Memorandum of Understanding has been established between Panskura Municipality and PanskuraBanmali College (Autonomous) focusing on "Effective Solid Waste Management and Recycling" . The disposal of biological waste in the bio-laboratories is conducted through specific methods, including the autoclaving of microbial strains. Disposable petri dishes are utilized to ensure they can be

incinerated prior to disposal. Waste generated from the chemistry laboratory is neutralized with either acid or alkali before disposal. Additionally, campus waste management is organized as follows:

**Solid Waste Management:** Kitchen vegetable waste is routinely collected and placed in a large compost pit located near the hostel kitchen to produce organic manure. The college promotes zero littering on campus by encouraging the use of jute and paper bags, conducting awareness campaigns, and strategically placing waste bins for convenience.

**Liquid Waste Management:** Given the college's rural location, wastewater from sanitary facilities and laboratories is directed into septic tanks. The effluents, combined with canteen wastewater, are utilized for gardening and watering trees. Any excess wastewater is channeled into a natural drain adjacent to the college campus.

**E-Waste Management:** E-waste, generated after the end of an item's useful life, is disposed of through authorized vendors. **Waste Recycling System:** A proposal has been made to recycle the substantial amount of waste paper produced across various departments by initiating in-house projects.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Panskura Banamali College upholds the values of tradition and cultural heritage, as demonstrated by its inclusive environment where students from various castes, religions, and regions study together without discrimination. The college's annual events showcase this diversity, reflecting the rich tapestry of its

community. Various initiatives are undertaken to celebrate national festivals, including Republic Day and Independence Day, as well as the birth anniversaries and memorials of prominent Indian figures such as Swami Vivekananda, Netaji Subhas Chandra Bose, Pandit Iswar Chandra Vidyasagar, Kaviguru Rabindranath Tagore, Mahatma Gandhi, Dr. Bhimrao Ambedkar, and Sarvepalli Radhakrishnan. These observances emphasize their significant contributions and sacrifices for society and nation-building, both in the pre-independence era and today. The college's NSS and NCC units engage in numerous programs addressing social issues, fostering tolerance and harmony among diverse cultures, regions, and languages. Additionally, the curriculum includes the study of the Constitution of India and professional ethics. Students actively organize cultural programs that reflect both state and national cultures, and they reciprocate this engagement by visiting other regions to experience their socio-cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Panskura Banamali College consistently organizes programs aimed at fostering awareness among students regarding their constitutional responsibilities. The academic curriculum is structured to enhance this awareness in relation to regional, national, and global contexts. The Political Science department, in collaboration with the National Service Scheme (NSS), conducts a Youth Parliament that engages students at various levels. Additionally, a value-added course focusing on Constitutions and Human Rights is available to students. The college actively encourages faculty members to participate in orientation courses that promote interdisciplinary dialogue. Orientation for students is a fundamental component of their academic introduction, while orientation programs for support staff are also regularly included in the academic calendar. Programs addressing legal awareness, women's security and rights, the importance of saving the girl child, safe driving initiatives, awareness campaigns, the consequences of ragging, and guest lectures conducted by the college serve to reinforce the foundational values, duties, and

responsibilities among students and staff. The college curriculum includes courses such as Professional Ethics and Human Values, as well as the Constitution of India. Topics related to ethical values, rights, duties, and responsibilities of citizens are incorporated into debates and activities within the Communication Lab. The NSS and National Cadet Corps (NCC) units are committed to philanthropic efforts, which involve donating time and resources to government entities, charities, and organizations at both local and national levels to assist victims of natural disasters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute is dedicated to instilling values and a sense of nationalism among students by commemorating national festivals and the birth anniversaries of prominent Indian figures on the college campus annually. The following events are observed:

1. Independence Day on 15th August 2021, 2. Teachers' Day on 5th September 2021, 3. Constitution Day on 26th November 2021, 4. National Youth Day on 12th January 2021, 5. Netaji's Birth Day on 23rd January 2022, 6. Republic Day on 26th January 2022, 7. International Mother Language Day on 21st February 2022, 8. Basanta Utsav on 17th March 2022, 9. International Women's Day on 8th March 2022, 10. Birth Anniversary of Rabindranath Tagore on 9th May 2022, 11. International Day for Biological Diversity on 22nd May 2022, 12. World Environment Day on June 5th, 13. International Yoga Day on 21st June 2022

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**Best Practicel** : The water tanks in the college were equipped with sensors to prevent the waste of water.

**Best Practice 2:** The college hosted a blood donation camp during the summer.

File Description	Documents
Best practices in the Institutional website	<a href="https://panskurabanamalicollege.org/Best%20Practice%202021-2022.pdf">https://panskurabanamalicollege.org/Best%20Practice%202021-2022.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness



7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. The College prioritizes equipping its students with the necessary skills to navigate the challenging job markets in India. Students advance to higher education to acquire essential entrepreneurial competencies.
2. As an autonomous institution situated in a coastal area, one of our focal points is the examination of the coastal ecosystem
3. PanskuraBanamali College (Autonomous), positioned in a remote and economically disadvantaged region of West Bengal, has made notable contributions to both cultural and political spheres.
4. Academically, the College takes pride in its recognition as a regional institution within the Midnapore district, which was particularly evident in the 2020-2021 academic year when its research center identified the cultural traditions of Midnapore as a key area of focus. Additionally, postgraduate students were encouraged to explore topics related to Midnapore in their theses.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The members of the Internal Quality Assurance Cell (IQAC) have delineated the key objectives for the College's future endeavors, which are as follows:

1. To create and sustain a supportive environment conducive to the comprehensive development of all stakeholders.
2. To promote the ongoing enhancement and modernization of knowledge and technology utilization among both faculty and students.
3. To continue organizing outreach activities that benefit the community and to increase student awareness of various social issues through diverse initiatives.
4. To cultivate and encourage a research-oriented culture, facilitating research initiatives among students and faculty through various programs and incentives.
5. To consistently innovate and offer new short-term courses,

- value-added programs, and certificate courses that address the evolving needs of students, faculty, staff, and alumni.
6. To enhance the collaboration between industry and academia to create more employment and training opportunities, while providing a platform for students to pursue and support their entrepreneurial aspirations.
  7. To communicate the necessity of introducing internship and apprenticeship programs that align with current job market demands to the college administration.
  8. To initiate programs focused on skill enhancement and job readiness.
  9. To conduct Green and Academic Audits of the college on a session-wise basis.
  10. To encourage the completion of the All India Survey on Higher Education (AISHE) and to strive for improved performance in the National Institutional Ranking Framework (NIRF).
  11. To expedite preparations for the National Assessment and Accreditation Council (NAAC) Cycle III and to renovate laboratories in anticipation of the National Education Policy (NEP) 2020.